

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

March 9, 2026

Town Board Chair John Schaefer called the meeting to order at 7:01 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, March 4, 2026, to the outside Town Hall posting board and to the Town's website ([www.spring-brook.org](http://www.spring-brook.org)).

Jerry Hotchkiss/Mike Hase moved to approve as read the minutes of the February 9, 2026, Board of Audit and of the February 9, 2026, Regular Town Board Meeting. Motion carried by voice vote.

Citizen's Forum – There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$80,746.62	\$19,386.57
Plus Receipts	1,668,477.35	302,597.22
Less Disbursements	<u>- 1,707,952.38</u>	<u>- 00.00</u>
Month End Balance	\$41,271.59	\$321,983.79

Jerry Hotchkiss/Mike Hase moved to approve as read the Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Jerry Hotchkiss/Mike Hase moved to approve and pay the bills with Vouchers #19833 through #19862 and the purchase of clerk office supplies. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

Board members reviewed and discussed the process of considering a proposed boundary change to Town of Red Cedar for BRUMITE, LLC (doing business as Emerald Ridge Game Farm). Both towns will hold a Public Hearing with a minimum of 20 days' prior notice of the Public Hearing. Board members agreed to schedule this Public Hearing for Tuesday, April 14, 2026, at 7 p.m. at the Spring Brook Town Hall.

The Town of Spring Brook's Annual Meeting is scheduled for Tuesday, April 21, 2026, at 7 p.m. Following the conclusion of the Annual Meeting, the Regular Town Board Meeting for April will follow, at approximately 7:30 p.m.

The Town of Spring Brook had paid a \$1,000 downpayment in purchasing a used 2021 Freightliner Plow/Dump Truck for \$105,464.50 in October 2024. The vehicle is now available to take ownership of. Board members discussed loan options with Dairy State Bank and the Board of Commissioners of Public Lands.

Jerry Hotchkiss/Mike Hase moved to finance a \$100,000 loan for five years with Dairy State Bank at a fixed interest rate of 5.35%. The first payment on the loan would be in March of 2027. Motion carried by voice vote.

Board members were in consensus to sell the 2008 International (orange) plow/dump truck via auction. Road Patrolman Mitch Kreutzer will look into this process.

Board members were in consensus to schedule Open Book on Monday, May 4, 2026, from 5-7 p.m. and Board of Review on Monday, May 11, 2026, at 7 p.m. (with a minimum of two hours in length).

Road Patrolman Mitch Kreutzer provided a report of Town roads needing maintenance and/or construction. Board members agreed to publish the notices requesting bids for the roadwork as reported. Bids are to be opened at a Special Meeting on Tuesday, April 14, 2026, at approximately 8 p.m., following the conclusion of the 7 p.m. Public Hearing. Road bids may be awarded the same evening or at the Regular Town Board Meeting of Tuesday, April 21, 2026, that follows the 7 p.m. Town of Spring Brook Annual Meeting.

Mike Hase/Jerry Hotchkiss moved to determine summer mowers of David Alf at the Sand Hill Cemetery and of Craig Turner at the Elk Creek Lake Beach Park and the Town Hall. Motion carried by voice vote.

There was discussion of a Small Structure (bridge) Grant. Board members agreed it would be beneficial to pursue the grant, which has an application deadline of May 1, 2026. Road Patrolman Mitch Kreutzer will make contacts in determining how to estimate the cost of bridge replacement and Clerk Mary Strand will work on the application process.

John Schaefer reporting on attending a recent meeting with the City of Eau Claire regarding ambulance/EMS service. They are looking into county-wide EMS services. He attended the recent WTA (Wisconsin Towns Association) District Meeting in Eau Claire for Board of Review training and certification and other topics, including the Innovative Grant.

Mike Hase reported that the Village of Colfax plans to apply for the Innovative Grant. Town of Elk Mound's Chair continues to also pursue information and options of the grant. There have been four fire runs in the last approximate 30 days with 21 current firefighters.

Jerry Hotchkiss reported the Menomonie Rural Fire/EMS District has received the used 2017 KME Predator Pumper/Engine that was purchased and located in North Carolina. It is planned to be in service near the end of April 2026. This Wednesday will be a quarterly meeting of the Elk Creek Lake Protection and Rehabilitation District.

Clerk Mary Strand provided a printed report and also shared the Building Inspector's Report; the Menomonie Fire Department Report for January 2026; one Sanitary Permit; and a Register of Deeds report of land transfers.

Road Patrolman Mitch Kreutzer reported the temporary road weight restrictions were put in place on March 4, 2026.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The meeting was adjourned at 8:39 p.m.



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Mary L. Strand, Clerk