

TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

February 9, 2026

Town Board Chair John Schaefer called the meeting to order at 7:41 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. This meeting followed the conclusion of the Board of Audit Meeting.

Clerk Mary Strand verified that the meeting agenda was posted Wednesday, February 4, 2026, to the outside Town Hall posting board and to the Town's website (www.spring-brook.org). A revised agenda was posted Friday, February 6, 2026, to the same two places.

Mike Hase/Jerry Hotchkiss moved to approve as typed the minutes of the January 12, 2026, Plan Commission Meeting and the January 12, 2026, Regular Town Board Meeting. Motion carried by voice vote.

CITIZEN'S FORUM There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$25,926.73	17,000.00
Plus Receipts	531,026.24	2,386.57
Less Disbursements	- 476,206.35	- 000.00
Month End Balance	\$80,746.62	\$19,386.57

Mike Hase/Jerry Hotchkiss moved to accept the Financial Report as presented. Motion carried by voice vote.

Treasurer Colleen Mensing reported on the tax collection process with the new software. Tax payers were able to pay by credit card this year. Being the end of tax collections taken at the local level, future payments now are paid to the Dunn County Treasurer.

Board members reviewed the document of bills to consider for approval.

Jerry Hotchkiss/Mike Hase moved to pay the bills with Vouchers #19795 through #19832 and anticipated bills from the Elk Mound Fire District, Menards, and the Village of Colfax. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

No action was taken on Agenda Item #8 – Resolution of Proposed Boundary Change to Town of Red Cedar for BRUMITE, LLC (doing business as Emerald Ridge Game Farm).

No action was taken on Agenda Item #9 – Innovative Grant for Emergency Response Costs.

Board members were in agreement that Town Chair John Schaefer and Road Patrolman Mitch Kreutzer determine the timeframe to place temporary road weight restrictions, based on weather and road conditions.

The WTA (Wisconsin Towns Association) has a District Meeting scheduled for March 7, 2026, in Eau Claire. Board of Review training and certification is one of the topics. Town Chair John Schaefer plans to attend.

Jerry Hotchkiss/Mike Hase moved to contract with KBIS, LLC, (via the Dunn County Highway Department) to conduct the biennial bridge inspections of our Town's nine bridges over 20' in length. Motion carried by voice vote.

John Schaefer reported on receiving an introductory letter from an engineering firm regarding their services. A virtual informational meeting regarding proposed improvements to the (Caryville) bridge over the Chippewa River on County Road H will take place this Thursday, February 12. Our used dump/plow truck, purchased in October 2024, is reportedly to be available soon.


Mike Hase reported on the Innovative Grant information of combining emergency response services through a County-wide system. The Elk Mound Fire District Board meets next week. There is one added firefighter to the roster, now at 22.

Jerry Hotchkiss reported on attending the Menomonie Rural Fire/EMS District Special Meeting. At the Special Meeting, it was agreed to pursue the purchase of a used 2017 KME Predator Pumper/Engine for approximately \$420,000, with an added approximate \$30,650 in necessary modifications and the hauling of the truck from North Carolina. The engine has roughly 9,949 miles and 873 hours on it.

Clerk Mary Strand provided a written report and shared the recent report of land transfers from the Register of Deeds Office and the Menomonie Fire Department's December 2025 Report.

John Schaefer reported for Road Patrolman Mitch Kreutzer. The Town of Dunn plans to pick up their new plow/dump truck this week. Their used plow/dump truck has been purchased by the Town of Spring Brook.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The meeting was adjourned at 9:25 p.m.



Mary L. Strand, Clerk