

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

January 12, 2026

Town Board Chair John Schaefer called the meeting to order at 7:04 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. This meeting followed the conclusion of a Plan Commission Meeting.

Clerk Mary Strand verified that the meeting agenda was posted Wednesday, January 7, 2026, to the outside Town Hall posting board and to the Town's website ([www.spring-brook.org](http://www.spring-brook.org)).

Jerry Hotchkiss/Mike Hase moved to approve as read the minutes of the December 8, 2025, Plan Commission Meeting; the December 8, 2025, Regular Town Board Meeting; and the December 18, 2025, Special Town Board Meeting. Motion carried by voice vote.

CITIZEN'S FORUM There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$92,243.22	65,687.36
Plus Receipts	60,027.78	203.83
Less Disbursements	- 126,344.27	- 48,891.19
Month End Balance	\$25,926.73	\$17,000.00

Jerry Hotchkiss /Mike Hase moved to approve as read the Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Mike Hase/Jerry Hotchkiss moved to pay the bills with Vouchers #19750 through #19794 and anticipated bills from Menards and Synergy. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

At the Plan Commission Meeting held earlier this evening, a Land Division and CSM (Certified Survey Map) for Tony Mosel in S15, T27N, R11W (1703422711153300003) were reviewed and accepted. Surveyor Jim Scheffler was present. The proposal creates four lots of approximately 2.5 acres each from the original approximate 33.47-acre parcel. The lots are proposed residential building sites.

Mike Hase/Jerry Hotchkiss moved to approve as presented the Land Division and proposed CSM (Certified Survey Map) for Tony Mosel in S15, T27N, R11W (1703422711153300003). Motion carried by voice vote. Chair and Clerk signed the CSM signature page.

There was no action taken on the agenda item "Proposed Boundary Change with Town of Red Cedar for BRUMITE, LLC (doing business as Emerald Ridge Game Farm)."

Board members were in consensus to schedule the annual Board of Audit along with the Regular Town Board Meeting on Monday, February 9, 2026, with the first meeting to begin at 7 p.m.

A survey was received from the West Central Wisconsin Regional Planning Commission and Dunn County Emergency Management in regards to designating possible natural disaster areas in the municipality. Town Chair and Town Clerk will complete and return the survey.

John Schaefer reported the quarterly meeting of the Dunn County WTA (Wisconsin Towns Association) Unit is January 26 at the Dunn County Judicial Center.

Mike Hase reported the Elk Mound Fire District has approximately 22 members with none living in the Village of Elk Mound. The district has a chili feed planned for February 1, 2026.

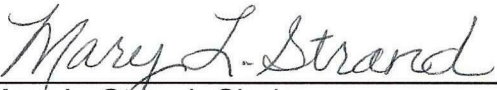
Jerry Hotchkiss reported on attending a recent quarterly meeting of the Elk Creek Lake Protection and Rehabilitation District. A long-serving lake district board member intends to retire at the end of this year's term.

Clerk Mary Strand provided a prepared report and shared documents of the Clerk's Building Permits issued for Year 2025; the November 2025 report of the Menomonie Fire Department; the December 2025 Activity Report of Steinmeyer Inspections; two recent Sanitary Permits; a report of land transfers from the Dunn County Register of Deeds Office; plus correspondence regarding the legislation of extraterritorial areas. An educational conference offered through the WMCA (Wisconsin Municipal Clerks Association) is scheduled for April 15-16, 2026, in the Eau Claire area.

Mike Hase/Jerry Hotchkiss moved to approve Clerk Mary Strand to register for the WMCA Conference in Eau Claire for April 15-16. Motion carried by voice vote.

Patrolman Mitch Kreutzer reported the new (to us) F-550 truck is onsite; Mitch has painted the truck's side boards; lettering is planned for the next week or two. There's been much snow plowing and salt sanding. He has ordered an additional 200 tons of salt sand for the remainder of the winter season. Both truck wings are in need of new edges. A new cordless drill is needed for the Town Shop.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The meeting was adjourned at 7:49 p.m.

  
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Mary L. Strand, Clerk