

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

November 10, 2025

Town Board Chair John Schaefer called the meeting to order at 7:04 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. This meeting followed the conclusion of the Public Budget Hearing and the Special Meeting of Electors.

Clerk Mary Strand verified that proper notice of the meeting was posted Friday, November 7, 2025, to the outside Town Hall posting board and to the Town's website ([www.spring-brook.org](http://www.spring-brook.org)).

Mike Hase/Jerry Hotchkiss moved to accept as presented the minutes of the October 13, 2025, Regular Town Board Meeting. Motion carried by voice vote.

Citizen's Forum – Bruce Neverdahl, Teresa Olson, Bruce Olson, Chad Cummings, and Meghan Cummings spoke regarding alcohol licensing. The Town of Spring Brook is a "dry" town by ordinance. New licensing regulation by the State of Wisconsin for event venues goes into effect January 1, 2026.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$43,041.00	\$265,304.90
Plus Receipts	263,392.80	301.93
Less Disbursements	- 262,885.01	- 200,000.00
Month End Balance	\$43,548.79	\$65,606.83

Jerry Hotchkiss/Mike Hase moved to approve as read the Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Jerry Hotchkiss/Mike Hase moved to pay the bills with Vouchers #19692 through #19716 and bills received today from Menomonie Ag Trucking, LLC, and Haas Sons, Inc. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

Justin Steinmeyer of Steinmeyer Inspections, LLC, was present. He has acquired the Weber Inspections business of conducting state-code residential inspections.

Mike Hase/Jerry Hotchkiss moved to contract with (Justin) Steinmeyer Inspections as the Year 2026 Building Inspector. Motion carried by voice vote.

A resolution was considered regarding the Elk Mound Fire District's budget. The three municipalities that make up this joint fire district are the Town of Elk Mound, the Village of Elk Mound, and the Town of Spring Brook. For any or all of the three municipalities to utilize a State levy limit adjustment, all three municipalities must adopt the same resolution. The Town of Spring Brook does not plan to use this levy limit adjustment.

Mike Hase/Jerry Hotchkiss moved to approve Resolution #2025-07 "Increase in the Elk Mound Fire District Budget." Motion passed unanimously by roll call vote.

Jerry Hotchkiss/Mike Hase moved to approve the animal control contract for Year 2026 with the Dunn County Humane Society at \$2.15 per capita. Motion carried by voice vote.

Board members reviewed the updated budget draft. No changes or revisions were made during the Public Budget Hearing held earlier this evening.

Jerry Hotchkiss/Mike Hase moved to approve the Year 2026 Budget by category. Motion carried by voice vote.

Board members were in consensus to approve the updated Tax Newsletter.

John Schaefer reported on attending the most recent meeting of the Menomonie Rural Fire and EMS District. The final budget for Year 2026 was approved with our Town's fire and EMS response share being less than first determined.

Mike Hase reported on the Elk Mound Fire District of 11 fire runs and 22 firefighters. None of the firefighters live in the Village of Elk Mound. A budget increase is for new radios. Next year there will be a reassessment of fire district coverage per each municipality within the district.

Jerry Hotchkiss reported the next quarterly meeting of the Elk Creek Lake Protection and Rehabilitation District is scheduled for December 10.


Clerk Mary Strand shared a prepared report and provided correspondence from Xcel Energy of the Public Service Commission of Wisconsin's approval to move forward with the Western Wisconsin Transmission Connection (WWTC) project. Correspondence from the PSC of Wisconsin was available regarding a "Notice of Proceeding" for the proposed Muddy Creek Solar project. A report of October activity by the Building Inspector was available, as well as, October 22, 2025 meeting minutes of the Dunn County Unit WTA.

Levies from the school districts and CVTC are coming in that will be part of our Town's tax bills. Dunn County's levy is anticipated by the end of this week. The PSC (Public Service Commission) has been in contact to hold a February 2026 public hearing at the Spring Brook Town Hall of the second proposed solar project (Muddy Creek Solar).

Treasurer Colleen Mensing and Clerk Mary Strand had attended a tax collection meeting with the Dunn County Treasurer's Office. This will be the first tax collection season with the new software, which Dunn County now requires each municipality to pay for yearly.

Patrolman Mitch Kreutzer reported that the new grader tires have been acquired and installed. The Kenworth dump truck was at Irvington Garage for repair. Batwing mowing is underway; our salt sand has been hauled in. The truck wings and sanders will be added soon in preparation of the snow plowing season. An inquiry into the newer dump truck on reserve was not answered. Mitch reported on an option of a one-year extension to the cutter bar warranty for \$400, halving the \$800 cost with Minnesota Ag Group. This would increase from a three-year warranty to a four-year warranty.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The meeting was adjourned for the evening at 8:19 p.m.



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Mary L. Strand, Clerk