

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

July 14, 2025

Town Board Chair John Schaefer called the meeting to order at 7:05 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss and Clerk Mary Strand. Treasurer Colleen Mensing was absent.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, July 9, 2025, to the Town's website ([www.spring-brook.org](http://www.spring-brook.org)) and the outside Town Hall posting board. A revised notice was posted to same sites/locations on Friday, July 11, 2025.

Jerry Hotchkiss/Mike Hase moved to accept as read the minutes of the June 9, 2025, Plan Commission Meeting and of the June 9, 2025, Regular Town Board Meeting. Motion carried by voice vote.

Citizen's Forum – There were no requests.

Clerk Mary Strand presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$56,694.54	\$412,732.35
Plus Receipts	107,591.80	725.75
Less Disbursements	<u>- 132,297.43</u>	<u>- 000.00</u>
Month End Balance	\$31,988.91	\$313,458.10

Mike Hase/Jerry Hotchkiss moved to accept as presented the Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Mike Hase/Jerry Hotchkiss moved to pay the bills with Vouchers #19555 through #19596 and a bill received today of Johnson Tractor, Inc., for \$355.00. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

Mike Hase/Jerry Hotchkiss moved to approve as typed Resolution #2025-04 "Approving and Authorizing the Joint Agreement Between Muddy Creek Solar, LLC; the Town of Spring Brook, Wisconsin; and Dunn County, Wisconsin Regarding the Construction and Operation of a Photovoltaic Electrical-Generating Facility." Motion passed unanimously by roll call vote.

Board members reviewed the proposed five-year contract between the Menomonie Rural Fire/EMS District and the City of Menomonie. Once finalized, the contract will be considered for approval by the District and the City.

Board members reviewed resolutions to update emergency and/or disaster documents for local and federal services as requested by the Dunn County Emergency Management Office.

Mike Hase/Jerry Hotchkiss moved to approve Resolution #2025-05 "Identifying the Line of Succession for Proclaiming an Emergency or Disaster in the Town of Spring Brook"; and to approve Resolution #2025-06 "Designating the National Incident Management System (NIMS) as the Basis for Incident Management in the Town of Spring Brook"; and to designate Town Chair John Schaefer as the Emergency Manager for the Town of Spring Brook. Motion passed unanimously by roll call vote.

Mike Hase/Jerry Hotchkiss moved to approve a pulverizing estimate from Haas, Inc., of \$3,132 and a paving estimate from Monarch Paving Company of \$41,513.16 for the Town of Spring Brook's portion of 1008<sup>th</sup> Street of approximately one-quarter mile. The Town of Union of Eau Claire County has jurisdiction of the northeastern portion of 1008<sup>th</sup> Street. Motion passed unanimously by voice vote.

Recent repairs to the Town's mowing equipment were discussed. Estimates from vendors of different mower brands were reviewed.

Mike Hase/Jerry Hotchkiss moved to purchase a 2024 New Holland new disc ditch mower for \$13,900 from Minnesota Ag Group. Motion passed unanimously by voice vote.

Board members were in agreement to re-schedule the August meeting date to Thursday, August 7, 2025, beginning at 7 p.m.

John Schaefer reported the Freightliner dump/plow truck on reserve with a \$1,000 down payment may become available approximately September 2025.

Mike Hase reported of a recent Minnesota television station interview of local emergency response providers including Elk Mound Fire District Chief Colin Feuster. There is a shortage of first responders and firefighters for many areas. The district's next meeting is this Wednesday.

Jerry Hotchkiss reported on attending last month's meeting of the Menomonie Rural Fire/EMS District. A meeting of the same group is planned for July 22. A recent meeting of the Elk Creek Lake Protection and Rehabilitation District was held with agreement that the lake district would pay for the cost of a separate contractor to remove the pond sediment across from the beach area. No grants have been determined to cover dredging of the lake at this time. A special charge is not anticipated for the lake district this year.

Clerk Mary Strand provided a printed report and also shared the Building Inspector Report, the Menomonie Rural Fire/EMS District Report for May 2025; and a Sanitary Report. The dehumidifier at the Town Hall has quit working and will need replacing.

Road Patrolman Mitch Kreutzer reported all culverts have been installed, including an unexpected repair on 420<sup>th</sup> Avenue. He and the Town Chair met with local agricultural producers regarding heavy hauling on Town roads. There was an understanding made that, with notice prior to hauling, the Town of Spring Brook will prepare the road(s) for hauling and that damage due to heavy hauling, if any, would be repaired by the Town of Spring Brook at the agricultural producers' expense. The route of this heavy hauling was discussed to be full loads on 790<sup>th</sup> Street and returning with empty loads on 810<sup>th</sup> Street. A repair was completed on the John Deere tractor that may be covered by recall.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The Regular Town Board Meeting was adjourned at 8:46 p.m.



Mary L. Strand, Clerk