

TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

June 9, 2025

Town Board Chair John Schaefer called the meeting to order at 7:06 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. This meeting followed the conclusion of a Plan Commission Meeting.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, June 4, 2025, to the outside Town Hall posting board and to the Town's website (www.spring-brook.org), and a revised notice posted the same date.

Mike Hase/Jerry Hotchkiss moved to accept as typed the minutes of the May 12, 2025 Regular Town Board Meeting and the May 12, 2025, Board of Review. Motion carried by voice vote.

Citizen's Forum – There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$69,766.65	\$411,901.71
Plus Receipts	6,123.77	830.64
Less Disbursements	<u>- 19,195.88</u>	<u>- 000.00</u>
Month End Balance	\$56,694.54	\$412,732.35

Jerry Hotchkiss/Mike Hase moved to approve as read the Treasurer's Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Mike Hase/Jerry Hotchkiss moved to approve paying the bills with Vouchers #19525 through #19554. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

At the Plan Commission Meeting held earlier this evening, a recommendation of approval was made regarding the Gene Whitney Land Division and CSM (Certified Survey Map). The original parcel (17034-2-271119-210-0001) is in Section 19, Town 27N, Range 11W. The proposal is to divide off one acre as a residential lot. Mr. Whitney was in attendance at this meeting and stated that the CSM has been approved by Dunn County.

Mike Hase/Jerry Hotchkiss moved to approve the Land Division and CSM for Gene Whitney as presented at the Plan Commission Meeting held earlier this evening. Motion carried by voice vote. Following the CSM signature, Mr. Whitney exited the meeting.

Board members discussed the Development Agreement with National Grid Renewables of the proposed Muddy Creek Solar project. No representatives from the project were in attendance at this meeting. The Dunn County Board of Supervisors approved the agreement at their May 21, 2025, Dunn County Board Meeting. Town Board members were in agreement to have a resolution prepared for consideration of approving the agreement at their July meeting.

At last month's Regular Town Board Meeting, a \$6,100 offer by Clayton Revelle to purchase the old Town Hall site on 420th Avenue was approved. He is a neighboring landowner of the site. Mr. Revelle has issued a \$1,000 personal check as earnest money and has had a purchase document drawn up. The Town Board was in favor of said document. Mr. Revelle and Town Board Chair John Schaefer will meet with a Notary Public for witnessing signatures, conducting receipt of purchase payment, and filing the appropriate documentation with the Dunn County Register of Deeds. Town Board members were in favor of this process.

Jerry Hotchkiss/Mike Hase moved to contract LP for the 2025-2026 heating season with Alcivia at \$1.449 per gallon for approximately 4,000 gallons of LP. This is the same price as the 2024-2025 heating season. In addition, there would be no money down, the Town would pay monthly following an LP delivery, and we'd continue using their tanks with no lease charge. Motion carried by voice vote.

Board members reviewed documents with the Menomonie Rural Fire/Ambulance (EMS) District Agreement with the City of Menomonie. A meeting of the Menomonie Rural Fire/EMS District is planned to take place later this June. It was agreed to table action at this meeting and to further discuss at the Town Board Meeting in July 2025.

The Dunn County Emergency Office is requesting updates from local municipalities of their Emergency Operations Plan. Clerk Mary Strand updated contact information for the plan with a resolution to formally approve the plan.

Jerry Hotchkiss/Mike Hase moved to approve Resolution #2025-03 "Municipal Emergency Operations Plan." Motion carried by voice vote. Clerk will post the resolution.

John Schaefer reported on road work being completed.

Mike Hase reported the Elk Mound Fire District has approximately 20 firefighters, has had 30 emergency calls to date, and is working on a grant to fund the purchase of a new UTV. There is a new fire danger awareness sign posted south of Elk Mound near the Lions Park on County Road H; the main intersection of Elk Mound on State Highway 12 and County Road H is now a four-way stop sign crossing; a car show called Flames and Fenders is planned for September 20.

Jerry Hotchkiss reported the quarterly meeting of the Elk Creek Lake Protection and Rehabilitation District is scheduled for June 11.

Clerk Mary Strand shared a printed report and provided the Building Inspector's Report; the Menomonie Fire Department April 2025 Report; the Register of Deeds Report; four recent Sanitary Permits; and a Dunn County Shoreland Zoning Permit. A recent tour of town halls of the southern area of Dunn County took place on June 5. The tour included the Village of Elk Mound, and the Towns of Spring Brook, Peru, Eau Galle, and Dunn.

Patrolman Mitch Kreutzer reported of tree clean-up after a recent storm; that 750th Street was recently paved; that all road culverts have been installed with the exception of 408th Avenue; that the roads for adding crushed rock are ready; boom mowing operations are underway; the "Autistic Child Area" signs are installed in two residential areas; and that new signage will have engraving done to indicate ownership by the Town of Spring Brook.

There was discussion about cleaning the sediment out across from the Elk Creek Lake beach area on 1000th Street. It was agreed that the Elk Creek Lake Protection and Rehabilitation District should absorb the expense.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The Regular Town Board Meeting was adjourned at 8:20 p.m.



Mary L. Strand, Clerk