

TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

May 12, 2025

Town Board Chair John Schaefer called the meeting to order at 7:05 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. This meeting was held in conjunction with Board of Review.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, May 7, 2025, to the outside Town Hall posting board and to the Town's website (www.spring-brook.org).

Mike Hase/Jerry Hotchkiss moved to accept as typed the minutes of the April 15, 2025, Regular Town Board Meeting. Motion carried by voice vote. Minutes of the April 15, 2025, Annual Meeting were available for general review.

Citizen's Forum – There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$46,777.36	\$411,123.73
Plus Receipts	78,541.74	777.98
Less Disbursements	<u>- 55,552.45</u>	<u>- 000.00</u>
Month End Balance	\$69,766.65	\$411,901.71

Jerry Hotchkiss/Mike Hase moved to approve as read the Treasurer's Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Mike Hase/Jerry Hotchkiss moved to approve paying the bills with Vouchers #19499 through #19524 plus a Menards purchase of cleaning supplies. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

Two offers to purchase the old Town Hall parcel on 320th Avenue were received in sealed envelopes. Both were opened at this meeting.

Mike Hase/Jerry Hotchkiss moved to accept the higher offer to purchase the old Town Hall parcel on 320th Avenue of approximately 0.6 acres at \$6,100 from Clayton Revelle. Motion passed unanimously by voice vote. Clerk will contact Clayton Revelle for payment and signature of his responsibility to file and pay purchasing documents.

Sealed roadwork bids were opened at the meeting.

Mike Hase/Jerry Hotchkiss moved to award the crack fill bid to Pavement Consulting Services, LLC, of \$14,707 for five roads of 210th Avenue, 240th Avenue, 320th Avenue, 490th Avenue, and 790th Street. Motion carried by voice vote.

Jerry Hotchkiss/Mike Hase moved to award the asphaltic paving bid with Monarch Paving Company of warm mix for 710th Street at \$131,822.96 and 750th Street at \$112,874.47. Motion carried by voice vote.

Mike Hase/Jerry Hotchkiss moved to award the rock/base course and pulverizing proposal with Haas, Inc., for 310th Avenue, 790th Street, and 710th Street at a combined total of \$82,384.06. Motion carried by voice vote.

Mike Rosenow from National Grid Renewables and the proposed Muddy Creek Solar project was present at the meeting for discussion and review of the project's Joint Agreement. There was discussion to update the agreement with content regarding the Town of Spring Brook's temporary road weight restrictions and the Town Clerk's postal address. Public roads must be returned in good or better condition. There was mention of the project acquiring Utility Permits. Mr. Rosenow stated the project was exempt from Utility Permits being they are not a utility company. Further discussion included project information that salt-based batteries will be used compared to lithium-based batteries; that the batteries are planned to be located together in one area of the project; and that the transfer station will be located on the east side of the project.

Mike Hase/Jerry Hotchkiss moved that Jared Suckow continue as a member of the Town's Plan Commission. Motion carried by voice vote.

Every two years, pavement ratings are to be reviewed and reported to the Wisconsin DOT (Department of Transportation). We can contract with the Dunn County Highway Department or conduct ourselves.

Jerry Hotchkiss/Mike Hase moved that we conduct the PASER (Pavement Surface Evaluation and Rating) of our Town roads in-house again by Road Patrolman Mitch Kreutzer and Clerk Mary Strand. Motion carried by voice vote.

No action was taken on a new construction setback for Christopher/Nancy Carlson on 990th Street. The property is located within Dunn County's Shoreland Zoning, and the landowner has obtained that permit.

John Schaefer reported on sediment collecting in a pond across from the Elk Creek Lake beach on 1000th Street. The general discussion was that the Elk Creek Lake Protection and Rehabilitation District will need to pay for the removal of the sediment. A recent meeting was held of the Colfax Solid Waste and Recycling Committee. A clean sweep/shredding event is planned for the near future. The committee will meet again in August.

Mike Hase reported the Elk Mound Fire District has approximately 20 firefighters currently. The district is looking at acquiring a brush buggy/four-wheeler vehicle.

Jerry Hotchkiss reported the Elk Creek Lake Protection and Rehabilitation District has a quarterly meeting in June.

Clerk Mary Strand shared a printed report and provided the Building Inspectors' Report; the Menomonie Fire Department March 2025 Report; the Register of Deeds Report; a recent Sanitary Permit and Shoreland Zoning Permit; and a Timber Cutting Notice.

Patrolman Mitch Kreutzer reported on recent road grading, hauling rock, covering the Town's salt sand pile, pot hole patching, and beaver trapping and dock placement at the Elk Creek Lake boat landing. The beach needs some added sand. Mitch has created and installed two new posting boards for the Town Clerk to use for notices requiring additional posting locations.

Mike Hase/Jerry Hotchkiss moved to adjourn. Motion carried by voice vote. The Regular Town Board Meeting was adjourned at 9:05 p.m.


Mary L. Strand, Clerk