

TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

April 15, 2025

Town Board Chair John Schaefer called the meeting to order at 7:04 p.m. at the Spring Brook Town Hall. Also present were Supervisor Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. Supervisor Mike Hase was absent. The Annual Meeting was to follow.

Clerk Mary Strand verified that proper notice of the meeting was posted Friday, April 11, 2025, to the outside Town Hall posting board and to the Town's website (www.spring-brook.org). A *revised notice was posted Saturday, April 12, 2025, to the outside Town Hall posting board and to the Town's website (www.spring-brook.org).

Jerry Hotchkiss/John Schaefer moved to approve as read the minutes of the March 10, 2025, Regular Town Board Meeting. Motion carried by voice vote.

Citizen's Forum – There were no requests.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$76,374.80	\$410,318.94
Plus Receipts	152.00	804.79
Less Disbursements	- 29,749.44	- 000.00
Month End Balance	\$46,777.36	\$411,123.73

Jerry Hotchkiss/John Schaefer moved to approve as read the Treasurer's Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Jerry Hotchkiss/John Schaefer moved to approve paying the bills with Vouchers #19453 through #19498. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

A sale of the old Town Hall parcel on 320th Avenue requires elector approval recorded in a resolution. Such resolution must be posted/published. No action was taken on this item. Further discussion and consideration of action is planned for the Annual Meeting, following this Regular Town Board Meeting this evening.

Board members reviewed roads they individually inspected. It was agreed to publish a request for bids on the following with the possibility of adding other road areas:

Asphaltic Bids – 310th Ave; 710th St; 750th St; 790th St; 1008th St.

Crack Fill Bids – 320th Ave; 490th Ave; 790th St.

Chip Seal Bids – None for this year.

There was a brief review of the Joint Agreement for the Muddy Creek Solar project. There was discussion of requiring Driveway Permits for new access to our Town roads. Senior Project Developer Mike Rosenow attended our meeting. Further review is anticipated for the next Regular Town Board Meeting. There was an "Open House" earlier this afternoon and evening in Menomonie. Some discussion was had regarding road use and possible road damage from transporting solar equipment during construction.

Committee assignments were decided to continue with the same individuals as the past year as follows:

- Colfax Solid Waste/Recycling Committee – John Schaefer
- Eau Claire Ambulance/EMS Committee – John Schaefer
- Elk Creek Lake Protection/Rehabilitation District – Jerry Hotchkiss
- Elk Mound Fire District – Mike Hase
- Menomonie Rural Fire/EMS Board – Jerry Hotchkiss
- Town of Spring Brook Plan Commission – Mike Hase, Jerry Hotchkiss, John McMartin, Don Sipple, Mary Strand, and Jean Vasey.

John Schaefer had nothing further to report.

Jerry Hotchkiss reported next month will be a quarterly meeting of the Elk Creek Lake Protection and Rehabilitation District.

Clerk Mary Strand shared a printed report and provided the Building Inspector's Report, the Elk Mound Fire District's 2024 Incident Metrics Report, and the Menomonie Fire Departments Annual Report 2024. Informational flyers or handouts were available for the Dunn County's Comprehensive/Farmland Preservation Plan, Groundwater Sampling 2025 Program, and Electronics Recycling Event. Clerk is interested in attending a two-day WEC (Wisconsin Elections Commission) Clerks Conference in the fall that is providing election training.

John Schaefer/Jerry Hotchkiss moved to approve the Clerk registering to attend the WEC (Wisconsin Elections Commission) Conference in Rothschild, WI. Motion carried by voice vote.

Patrolman Mitch Kreutzer reported on the temporary road weight restrictions were lifted the previous Thursday, recent road repairs and road grading, and conditions of Town vehicles. An estimate was shared for repair on 408th Avenue. Road signs have been stolen or vandalized and old appliances and furniture have been found for disposal.

Jerry Hotchkiss/John Schaefer moved to approve road work done on 408th Avenue near Elk Creek by Brent Wachsmuth Excavating at an estimate of approximate \$24,580.20, to add base and raise the road level and install a culvert. 24-7 Telcom (West Wisconsin Telcom Cooperative) will move their fiber optic. Motion carried by voice vote.

Jerry Hotchkiss/John Schaefer moved to adjourn. Motion carried by voice vote. The Regular Town Board Meeting was adjourned at 7:54 p.m. with the Annual Meeting to follow.



Mary L. Strand, Clerk