

TOWN OF SPRING BROOK – DUNN COUNTY

Annual Meeting

April 15, 2025

Chairperson John Schaefer called the Annual Meeting to order at 7:55 p.m. Also present were Supervisor Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. Supervisor Mike Hase was absent. There were 11 Town residents and 2 nonresidents in attendance.

Jerry Hotchkiss/John McMartin moved that John Schaefer serve as Chair and Mary Strand serve as Clerk of the Annual Meeting. Motion carried by voice vote with no nays or abstains.

It was agreed that voting will be conducted by voice vote and, if the need arises, by a show of hands.

Clerk Mary Strand verified that notice of the Annual Meeting was posted in two locations at the Town Hall at the April 1, 2025, Spring Election; was published in the April 9, 2025, issue of the *Dunn County News*; and was posted Friday, April 11, 2025, to the Town's website (www.spring-brook.org) and on the Town Hall outside posting board.

Discussion was had of publishing the Annual Meeting notice. Clerk indicated that there was direction at a previous meeting to publish the notice, in addition to posting it. There was much interest that, when publishing a notice was necessary, to publish in the "Colfax Messenger" rather than the "Dunn County News."

Jerry Hotchkiss/Larry Bjork moved to approve as read the minutes of the April 16, 2024, Annual Meeting. Motion carried by voice vote with no nays or abstains.

Information was available regarding outside burning laws and noxious weeds laws.

Residents discussed weed control practices with the two proposed solar projects in the Town of Spring Brook, being Elk Creek Solar and Muddy Creek Solar. Additional conversation included concerns of fire suppression for tall weeds and/or grass and solar battery locations. Also, there was a question on the weight of the solar equipment and its effect on the water table.

Financial (Annual) Reports of Year 2024 were available at the April 1, 2025, Spring Election and at tonight's meeting. An overall outline of the financial accounts included the following:

Balance on Hand January 1, 2024

Checking Account: Dairy State Bank	\$84,534.88	
Money Market/Savings: Dairy State Bank	+ 104,132.58	
Balance on Hand January 1		\$188,667.46

Total Receipts: January 1 – December 31, 2024	\$3,449,490.80	
Less Transfers: MM/Savings to Ckg Acct	- 375,000.00	
Less Transfers: MM/Savings to Ckg Acct (ARPA)	- 9,740.16	
Actual Receipts for 2024		+ 3,064,750.64

Total Disbursements: January 1 – December 31, 2024	(\$3,438,277.87)	
Less Transfers: Ckg to MM/Savings	300,000.00	
Less Transfers: Ckg to MM/Savings (ARPA)	87,607.58	
Actual Disbursements for 2024		(3,050,670.29)

Total		<u>\$202,747.81</u>
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Balance on Hand December 31, 2024

Checking Account: Dairy State Bank	\$95,747.81
Money Market/Savings: Dairy State Bank	+ 107,000.00

BALANCE ON HAND (ALL ACCOUNTS) AS OF DECEMBER 31, 2024	<u>\$202,747.81</u>
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Liabilities:

Dairy State Bank Loan in June 2022 of \$100,000 for five years @ 2.75% for 2021 J.D. Tractor.

<u>Payment Due</u>	<u>Purpose</u>	<u>Amount</u>	<u>Annual Payments</u>	<u>Principal Balance</u>
September 15, 2025	J.D. Tractor	\$21,854.84	Third of Five	\$41,947.39
September 15, 2026	J.D. Tractor	\$21,854.84	Fourth of Five	\$21,262.12
September 15, 2027	J.D. Tractor	\$21,854.95	Fifth of Five	\$0.00

Jerry Hotchkiss/Jean Vasey moved to approve as written the Year 2024 Financial Report.

Motion carried by voice vote with no nays or abstains.

There was discussion of the re-approval by resolution to sell the old Town Hall parcel on 320th Avenue. It is a vacant parcel of approximately 0.6 acre. This parcel is not sized large enough for building a residential structure. A proposed resolution was reviewed with agreement to add a statement that the property be sold "as is" and that no liability would be unto the Town of Spring Brook. Clerk updated the resolution for further review. The sale of the parcel would be conducted by receiving offers to purchase the property.

John McMartin/Jean Vasey moved to approve Resolution #2025-02 "Resolution Approving the Disposal of the Old Town Hall Site." By a show of hands, the resolution passed at 11:0, with no nays or abstains. Clerk will post the resolution per Wisconsin Statutes.

John Schaefer reported on last year's grant project to pulverize and lay asphalt on approximate two miles of 960th Street. No additional asphalt, crack filling, or seal coating was done in Year 2024. We pulverized 750th Street in 2024. A tree trimming project was done.

Town-owned equipment was discussed. A \$1,000 deposit has been paid towards the purchase of a used municipality dump truck. Our one-ton truck is aging.

Within the last month, all the lighting in the Town shop, hall, and office has been replaced with LED lighting. Rebates through Xcel Energy and Focus on Energy are being applied for. Two of the large shop (truck) doors will have the bottom panel replaced.

Jerry Hotchkiss reported on the Menomonie Rural Fire/EMS District. Charges for fire and EMS are increasing to municipalities with the exception that the City of Menomonie is not billed for a fire/EMS run. Our town also has fire coverage by the Elk Mound Fire District which has also revised their billing practices with cost increases.

Jerry Hotchkiss reported on the Elk Creek Lake Protection and Rehabilitation District. A dredging of the upper part of the lake is proposed with plans of a committee to research grants to aid in the funding. The dam is doing well with rock to be added in the baskets below the dam.

John Schaefer reported the Colfax Solid Waste and Recycling is going well with funding by municipalities showing a positive fund balance.

Open Book is scheduled for Monday, May 5, 2025, at 1-3 p.m.

Board of Review is scheduled for Monday, May 12, 2025, at 7 p.m.

Townships are required to schedule their Annual Meetings for the third Tuesday in April or within ten days after the third Tuesday in April. The third Tuesday of April in Year 2026 is April 21.

John McMartin/Donald Sipple moved to schedule the Year 2026 Annual Meeting for Tuesday, April 21, 2026. Motion carried 11:0 by voice vote with no nays or abstains.

Larry Bjork/John McMartin moved to adjourn. Motion carried by voice vote with no nays or abstains. The Annual Meeting was adjourned at 9:03 p.m.



Mary L. Strand, Town Clerk