

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Regular Town Board Meeting

February 10, 2025

Town Board Chair John Schaefer called the meeting to order at 7:42 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. An additional five residents and two nonresidents were in attendance. This meeting followed the conclusion of Board of Audit.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, February 5, 2025, to the outside Town Hall posting board and to the Town's website ([www.springbrook.org](http://www.springbrook.org)).

Mike Hase/Jerry Hotchkiss moved to accept as typed the minutes of the January 13, 2025, Caucus and the January 13, 2025, Regular Town Board Meeting. Motion carried by voice vote.

Citizen's Forum – Nate Dodge spoke of the ice building up on 408<sup>th</sup> Avenue near his new home construction. The ice is from water flowing from the nearby springs and then freezing.

Treasurer Colleen Mensing presented the Financial Report. Both the Checking and Money Market (Savings) Accounts are at Dairy State Bank. Account information was as follows:

	<u>Checking Account</u>	<u>Money Market Account</u>
Month Begin Balance	\$95,747.81	\$107,000.00
Plus Receipts	975,870.19	1,796.70
Less Disbursements	<u>- 954,882.19</u>	<u>- 000.00</u>
Month End Balance	\$116,735.81	\$108,796.70

Colleen reported the tax collection season went well, although there were a few more delinquencies this year than last year. The upcoming February Tax Settlement of payments to our taxing entities is due out by February 20.

Mike Hase/Jerry Hotchkiss moved to accept as presented the Treasurer's Financial Report. Motion carried by voice vote.

Board members reviewed the document of bills to consider for approval.

Mike Hase/Jerry Hotchkiss moved to approve paying the bills with Vouchers #19390 through #19420. Motion carried by voice vote. Board members signed the report of unpaid bills. Chair, Treasurer, and Clerk will sign the checks.

Interest has been shown in purchasing the old town hall site on 320<sup>th</sup> Avenue. The most recent assessment roll shows the parcel being one acre in size. Jason Solberg provided a 2010 survey which indicates a lesser amount of acreage. There was discussion that if the parcel is less than one acre, it is too small as a residential building site. Further discussion was held to consider surveying the parcel for an accurate size.

Board members were in consensus to contact a surveyor to determine accurate acreage of this parcel of the old town hall site on 320<sup>th</sup> Avenue.

Board members were in agreement to adjust the agenda order.

An estimate for tree trimming was provided to Board members. No action was taken on this agenda item.

Two estimates were received to repair the Town Shop garage doors.

Mike Hase/Jerry Hotchkiss moved to award the Town Shop garage door work to the lower estimate from Overhead Door Company of the Chippewa Valley. Motion carried by voice vote.

An approximation of cost was received to conduct a lighting retrofit project in the Town Hall and Town Shop. The ballasts would be removed and the lights changed out to LED bulbs. There may be some financial savings and/or funding in the project, as well as, the electric costs following the conclusion of the project. No action was taken on this agenda item.

Board members agreed that the Town Chair and Patrolman may determine the timing of placing temporary road weight restrictions, based upon road and weather conditions.

Board members were in consensus to schedule Open Book on Monday, May 5, 2025, from 1-3 p.m., and to schedule Board of Review on Monday, May 12, 2025, from 7-9 p.m. Board members were interested in obtaining the yearly Board of Review training via a thumb drive of Year 2023, which has been approved as appropriate training for Year 2025.

John Schaefer reported on snow plowing.

Mike Hase reported on snow plowing.

Jerry Hotchkiss reported on meeting with a landowner for a Driveway Permit for a parking pad along the side of a Town Road. The landowner will wait on submitting the permit and payment until the cost of rock is determined.

Clerk Mary Strand provided a prepared report and shared reports from the Building Inspector, the Dunn County Register of Deeds, and the Menomonie Fire Department.

Road Patrolman Mitch Kreutzer reported on snow plowing, boom mowing, and repair of the red Kenworth truck. The orange International truck has been working well.

Board members discussed a recent update to the Elk Mound Fire District's Memorandum of Understanding. Mike Hase is our Town's representative to the fire district representing the Town of Elk Mound, the Town of Spring Brook, and the Village of Elk Mound. Clerk Mary Strand had provided some suggestions to the document. Board members agreed to submit those suggestions to the other fire district entities. No action was taken on this agenda item.

Mike Hase/Jerry Hotchkiss moved to adjourn the meeting. Motion carried by voice vote. The Regular Town Board Meeting was adjourned at 9:06 p.m.



Mary L. Strand, Clerk