

# TOWN OF SPRING BROOK – DUNN COUNTY, WISCONSIN

Board of Audit

February 10, 2025

Town Board Chair John Schaefer called the meeting to order at 7:01 p.m. at the Spring Brook Town Hall. Also present were Supervisors Mike Hase and Jerry Hotchkiss, Treasurer Colleen Mensing, and Clerk Mary Strand. An additional three residents and one nonresident were in attendance.

Clerk Mary Strand verified that proper notice of the meeting was posted Wednesday, February 5, 2025, to the outside Town Hall posting board and to the Town's website ([www.spring-brook.org](http://www.spring-brook.org)).

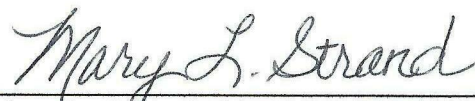
Receipt records were audited by John Schaefer reading from Clerk Mary Strand's register, Jerry Hotchkiss reviewing Treasurer Colleen Mensing's receipt register, and Mike Hase reviewing each individual receipt.

Check or disbursement records were audited by John Schaefer reading from Clerk Mary Strand's register, Jerry Hotchkiss reviewing Treasurer Colleen Mensing's check listing, and Mike Hase reviewing each individual check stub.

Account starting and ending balances were reviewed, matching with monthly statements provided at Regular Town Board Meetings.

Jerry Hotchkiss/Mike Hase moved to approve, as read, the audit of Year 2024. Motion carried by voice vote. Board members and officers signed the detailed report of the Board of Audit indicating totals of receipt values, disbursement values, and starting and ending balances.

Mike Hase/Jerry Hotchkiss moved to adjourn the meeting. Motion carried by voice vote. The Board of Audit was adjourned at 7:41 p.m.

A handwritten signature in cursive script that reads "Mary L. Strand". The signature is written in dark ink and is positioned above a horizontal line.

Mary L. Strand, Clerk