

TOWN OF SPRING BROOK
Dunn County, Wisconsin

Job Description – Patrolman

Hours: Full time at 40 hours per week with overtime as needed and directed

Grade: Competitive wages, based on experience

Supervisor: Town Board

Requirement: Must be able to lift 50-100 pounds.

Requirement: CDL (Commercial Driver's License)

SUMMARY

- Performs manual labor in the construction, maintenance, and repair of Town roads and Town rights-of-way.
- Operates and cares for township vehicles and equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Drives a truck hauling gravel, earth, snow, rock, salt sand, cinders, or other materials or supplies or equipment. Checks and fills vehicles and/or equipment with gas, oil, and water.
- Operates the unloading mechanism of a truck; assists in loading and unloading of a truck.
- Operates a power mower and spray equipment.
- Operates a mechanical loader or hoist.
- Prepares asphalt surfaces for repair work and applies tack coating and crack filling material.
- Shovels snow, ice, dirt, sand, salt, asphalt, gravel, and refuse.
- Uses picks, rakes, wheelbarrows, trimmers, chainsaws, and other tools as necessary.
- Flags traffic.
- Performs other general township labor, such as brushing and cutting trees, sanding, plowing, and grading roads, etc.
- Performs general maintenance on town buildings.

ADDITIONAL DUTIES AND RESPONSIBILITIES

- Performs other duties as assigned by supervisor.

KNOWLEDGE, SKILLS, AND ABILITIES

- Working knowledge of tools, equipment, and materials used in construction of streets.
- Working knowledge of the proper and safe methods and techniques of construction.
- Considerable skill in the use of hand and power tools and equipment.
- Considerable skill in the safe operation of trucks and related equipment.
- Working ability to communicate technical instructions.
- Working ability to understand and follow oral and written instructions.
- Working ability to perform manual labor under unfavorable weather conditions and/or for extended periods of time.

EDUCATION, EXPERIENCE, AND OTHER REQUIREMENTS

- Must possess a valid Commercial Driver's License (CDL) with no suspensions or revocations during the two-year period prior to the date of appointment (suspensions for parking-related offenses excluded) with no restriction for airbrakes.
- Must be at least eighteen years of age.
- Must be legally eligible to work in the United States.
- Must follow a pre-employment drug and alcohol testing. Random testing occurs without notice during employment.